



Lantra Awards Level 2 Award(s)  
in  
Fork Lift Truck Operations

**Qualification Specification**

Version 2

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# Level 2 Award(s) in Fork Lift Truck Operations Qualification Specification

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# 1 Why have these Qualifications been Developed?

The Lantra Awards Level 2 Award in Fork Lift Truck (Counter Balance) Operations qualification and the Lantra Awards Level 2 Award in Fork Lift Truck (Reach Truck) Operations qualification have been developed to provide nationally recognised certification for those who operate a Counter Balance or Reach Truck type fork lift truck. Unless otherwise stated 'Lantra Awards Level 2 Award in Fork Lift Truck Operations' refers to **both** qualifications.

These are Competency Based Qualifications (CBQs). The qualifications are based on the Skills for Logistics National Occupational Standards (NOS) for fork lift operations in warehousing and distribution and contains six Skills for Logistics units. This ensures that personnel working within the industry meet the minimum required standards. The qualifications will provide the Learner with the knowledge, understanding and skills required for operating Counter Balance or Reach Truck type fork lift trucks.

Individuals may undertake training from a variety of sources; however, to achieve the qualifications they must be assessed against all of the Learning Outcomes and Assessment Criteria set out in the qualifications.

This Qualification Specification provides information for approved Lantra Provider employees and Assessors involved in the planning, delivery and assessment of the Lantra Awards Level 2 Award in Fork Lift Truck Operations and should be used in conjunction with the Assessment Guidance.

## 2 Who are these Qualifications for?

These qualifications have been designed for individuals to develop their knowledge, understanding and skills in the operation of a Counter Balance or Reach Truck type fork lift truck and will enable them to work safely, effectively and efficiently in the workplace. It provides the opportunity to achieve a nationally recognised qualification that reflects the National Occupational Standards for the activities they carry out. These qualifications will enhance the ability of personnel to work safely, effectively and efficiently in the workplace, reducing unnecessary risks to themselves and others.

These qualifications will be suitable for those currently in employment looking to enhance/update their skills and is also designed for those looking to progress into work and develop their career.

These qualifications are available for Learners aged 16 and above wishing to develop knowledge, understanding and skills in fork lift truck operations, except in ports where they must be at least 18 years old.

### 3 What do the Qualifications Cover?

These CBQs are intended to offer Learners involved in Counter Balance or Reach Truck fork lift truck operations the opportunity to achieve a recognised national qualification that reflects the national standards for the type(s) of role(s) they perform. It is relevant for persons involved with all aspects of fork lift truck operations.

The qualifications aim to:

- assess the Learner’s knowledge and understanding across a range of fork lift truck activities
- assess the Learner’s ability to effectively operate a fork lift truck in a warehousing and distribution environment
- assess the Learner’s ability to review and develop their own practices and carry out a range of tasks to the required industry standard
- improve awareness of health and safety legislation and how individuals can contribute to the Health and Safety Executive’s (HSE) agenda.

Following Ofqual’s regulatory requirements these qualifications are approved for the following purpose:

- D. Confirm occupational competence and/or 'licence to practice'

Sub Purpose:

- D1. Confirm competence in an occupational role to the standards required.

#### 3.1 Transferable Skills

This qualification forms part of a wider Lantra Awards’ offer. The table below indicates where there are opportunities for Learners to transfer skills to the Lantra Awards Level 2 Award in Fork Lift Truck Operations via accredited training.

Training		
Training title	Entry code	Purpose
Counterbalance Lift Trucks	FLT05	This course is aimed at providing operators with the knowledge and skills required to operate a Counter Balance lift truck safely and meet the requirements of the Provision and Use of Work Equipment Regulations (PUWER) and HSE. (2013). <i>Rider-operated lift trucks - Operator training and safe use</i> . Third edition.
Reach Lift Trucks	FLT09	This course is aimed at providing operators with the knowledge and skills required to operate a Reach Truck lift truck safely and meet the requirements of the Provision and Use of Work Equipment Regulations (PUWER) and HSE. (2013). <i>Rider-operated lift trucks - Operator training and safe use</i> . Third edition.

## 4 Qualification Overview

		Where to look for further details
<b>Qualification title</b>	Lantra Awards Level 2 Award in Fork Lift Truck (Counter Balance) Operations	Ofqual's Register of Regulatory Qualifications  <a href="http://register.ofqual.gov.uk">register.ofqual.gov.uk</a>
<b>Qualification number</b>	600/8402/9	
<b>Qualification aim</b>	The aim of this qualification is to ensure that the Learner has the knowledge, understanding and skills in fork lift truck (counter balance) operations in their chosen specialisation. The qualification will enhance the Learner's ability to work safely, effectively and efficiently in the workplace, thus reducing unnecessary risk to both themselves and others.	
<b>Qualification purpose</b>	This qualification will provide Learners involved in fork lift truck (counter balance) operations the opportunity to achieve a recognised national qualification that reflects the national standards for the type(s) of role(s) they perform.	
<b>Qualification start date</b>	01 March 2013	
<b>Level</b>	2	
<b>Credits</b>	12	
<b>GLH</b>	45	
<b>TQT</b>	65	
<b>Qualification structure</b>	This qualification comprises of six mandatory units:  F/503/7780 Prepare the fork lift truck for driving or manoeuvring J/503/7781 Operate, move or manoeuvre the fork lift truck L/503/7782 Select, transfer and position loads using a fork lift truck D/503/7785 Undertake post operational checks on fork lift trucks R/503/7783 Load the container, vehicle, vessel or craft using a fork lift truck Y/503/7784 Unload the container, vehicle, vessel or craft using a fork lift truck	

	<p>This qualification offers the following certificate options:</p> <p>B1 - up to, and including 5,000kg  B2 - 5,100kg up to, and including 15,000kg  B3 - over 15,000 kg</p> <p>Note: If a learner achieves B2, they will automatically be awarded B3.</p>				
<b>Age group</b>	Pre-16	16–18	18+	19+	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Entry requirements</b>	<p>There are no barriers that restrict access or progression thereby promoting equal opportunity. These qualifications are not appropriate for those Learners under the age of 16.</p> <p>Learners must be able to read and interpret information provided in English. It is recommended that Learners have a basic knowledge of first aid procedures.</p>				
<b>Prerequisites</b>	None				
<b>Assessment methods</b>	<p>O Observation of Learner  Q&amp;A Oral or written questioning  RA Personal statement and/or reflective account  PD Professional discussion  A Assignment, project/case study  W Witness statement/testimony  EWT Expert witness testimony  RPL Recognised prior learning.</p>				
<b>Assessment model</b>	<p>This qualification is internally assessed with external verification. This means that Providers will appoint Assessors and that an internal quality assurer (IQA) is required to provide internal quality assurance prior to external quality assurer (EQA) sign off.</p>				
<b>Grading</b>	Pass/Fail				
<b>Is there a skills card available?</b>	No				Guidance Handbook for Providers
<b>Fees</b>	<p>Registration and certification fees can be found in the Product Directory. Prices are subject to review on an annual basis so please contact the sales team if you do not have an up to date copy (<a href="mailto:sales@lantra.co.uk">sales@lantra.co.uk</a>).</p>				Product Directory; sales team



<b>Related documents</b>	An Assessment Guidance Handbook is available for Providers and Assessors which can be found on the Lantra Awards' website. Other assessment-related paperwork can be located within Quartzweb	<a href="http://www.lantra.co.uk">www.lantra.co.uk</a>
<b>How do I register Learners?</b>	Via Quartzweb <a href="http://ordering.lantra.co.uk/Login.aspx">ordering.lantra.co.uk/Login.aspx</a>	Quartzweb User Guide

Where to look for further details

<b>Qualification title</b>	Lantra Awards Level 2 Award in Fork Lift Truck (Reach Truck) Operations	Ofqual's Register of Regulatory Qualifications  <a href="http://register.ofqual.gov.uk">register.ofqual.gov.uk</a>
<b>Qualification number</b>	603/5476/8	
<b>Qualification aim</b>	The aim of this qualification is to ensure that the Learner has the knowledge, understanding and skills in fork lift truck (reach truck) operations in their chosen specialisation. The qualification will enhance the Learner's ability to work safely, effectively and efficiently in the workplace, thus reducing unnecessary risk to both themselves and others.	
<b>Qualification purpose</b>	This qualification will provide Learners involved in fork lift truck (counter balance) operations the opportunity to achieve a recognised national qualification that reflects the national standards for the type(s) of role(s) they perform.	
<b>Qualification start date</b>	24 February 2020	
<b>Level</b>	2	
<b>Credits</b>	12	
<b>GLH</b>	45	
<b>TQT</b>	65	
<b>Qualification structure</b>	<p>This qualification comprises of six mandatory units:</p> <p>F/503/7780 Prepare the fork lift truck for driving or manoeuvring  J/503/7781 Operate, move or manoeuvre the fork lift truck  L/503/7782 Select, transfer and position loads using a fork lift truck  D/503/7785 Undertake post operational checks on fork lift trucks  R/503/7783 Load the container, vehicle, vessel or craft using a fork lift truck  Y/503/7784 Unload the container, vehicle, vessel or craft using a fork lift truck</p> <p>This qualification offers the following certificate options:</p> <p>D1 - up to, and including 8m  D2 - over 8m</p> <p>Note: If a learner achieves D2, they will automatically be awarded D1.</p>	

Age group	Pre-16	16–18	18+	19+	
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Entry requirements</b>	<p>There are no barriers that restrict access or progression thereby promoting equal opportunity. These qualifications are not appropriate for those Learners under the age of 16.</p> <p>Learners must be able to read and interpret information provided in English. It is recommended that Learners have a basic knowledge of first aid procedures.</p>				
<b>Prerequisites</b>	None				
<b>Assessment methods</b>	<p>O Observation of Learner  Q&amp;A Oral or written questioning  RA Personal statement and/or reflective account  PD Professional discussion  A Assignment, project/case study  W Witness statement/testimony  EWT Expert witness testimony  RPL Recognised prior learning.</p>				
<b>Assessment model</b>	This qualification is internally assessed with external verification. This means that Providers will appoint Assessors and that an internal quality assurer (IQA) is required to provide internal quality assurance prior to external quality assurer (EQA) sign off.				
<b>Grading</b>	Pass/Fail				
<b>Is there a skills card available?</b>	No				Guidance Handbook for Providers
<b>Fees</b>	Registration and certification fees can be found in the Product Directory. Prices are subject to review on an annual basis so please contact the sales team if you do not have an up to date copy ( <a href="mailto:sales@lantra.co.uk">sales@lantra.co.uk</a> ).				Product Directory; sales team
<b>Related documents</b>	An Assessment Guidance Handbook is available for Providers and Assessors which can be found on the Lantra Awards' website. Other assessment-related paperwork can be located within Quartzweb				<a href="http://www.lantra.co.uk">www.lantra.co.uk</a>
<b>How do I register Learners?</b>	Via Quartzweb <a href="http://ordering.lantra.co.uk/Login.aspx">ordering.lantra.co.uk/Login.aspx</a>				Quartzweb User Guide

## 5 Content of Qualifications

This qualification is made up of six mandatory units.

Unit reference number	Unit title
F/503/7780	Prepare the fork lift truck for driving or manoeuvring
J/503/7781	Operate, move or manoeuvre the fork lift truck
L/503/7782	Select, transfer and position loads using a fork lift truck
D/503/7785	Undertake post operational checks for fork lift trucks
R/503/7783	Load the container, vehicle, vessel or craft using a fork lift truck
Y/503/7784	Unload the container, vehicle, vessel or craft using a fork lift truck